

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 27th July, 2016 at 7.00 pm.

Present: Councillors: Ms Dams, Mrs Johnson, Mrs Mills, Richardson (in the Chair), Scullion, Mrs Simpson, Thompson, Wardell. Ward Councillor: Lisseter.

Parishioners present: Six

The clerk recorded the minutes.

16/200 Mr John Angus (former chairman) and Mr Geoff Eastwood (former clerk)

A minutes silence was observed in memory of Mr Angus and Mr Eastwood.

16/201 Apologies: Councillors: Poolford, Sibley-Calder, Swan and Mrs Taylor.

Ward Councillors: Mrs Evison and Owen.

16/202 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No 15	Non-pecuniary	HCSRA Committee Member
Cllr Mrs Simpson	Item No 15, 21, 22	Non-pecuniary	HCSRA Trustee
Cllr Wardell	Item No 15	Non-pecuniary	HCSRA Secretary

16/203 Minutes - Resolved - That the minutes of the Meeting held on 22nd June, 2016 should be confirmed as a correct record and signed by the Chair (proposed Cllr Thompson /seconded Cllr Scullion).

16/204 Co-option of Councillors: none

16/205 Police Report: - PCSO Webster informed Councillors of current police operations in the village.

16/206 Public Participation:

(a) Ben Thurlow presented initial proposals for running a Fishing Club from Gatehouse Lake. The Club would take responsibility for the management of the lake. A more detailed business case would be submitted to the next meeting.

(b) A representative from Frack Free Driffeld and Wolds read a statement in support of the Group's request to provide a briefing session for the Parish Council (minute 16/225(a) refers).

16/207 Planning Matters: The following Notices of Decision were noted:-

(a) **16/01400/PLF** - Conversion of part of public house to form micro pub and dwelling, erection of single storey extension to rear and first floor extension to rear following demolition of outbuildings - The Pack Horse Inn, 93 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Approved – 6 Conditions.

(b) **16/01668/PLF** - Erection of single storey extension to side and rear, 3 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR - Approved – 2 Conditions.

Signed.....Date.....

16/208 Planning Applications:

- (a) **16/01877/PAD** - Display of 1 non-illuminated fascia sign, Manor Farm Shop, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PQ – **Consent to Display an Advertisement – Resolved** – No objections.
- (b) **16/00881/OUT** – Outline- Erection of a dwelling – Land West of 89 Laburnum Avenue, Hutton Cranswick, YO25 9QH – ERYC Appeal Case 16/00034/REFUSE – Planning Inspectorate APP/E2001/W/16/3150239 – **Planning Appeal – Noted** – the previous objection (minute 16/079(G) refers) and **Resolved** – not to make representations on the appeal to The Planning Inspectorate (proposed Cllr Thompson/seconded Cllr Wardell).

16/209 Representatives' reports:

Hutton Cranswick in Bloom: Cllr Mrs Simpson had received positive feedback from the Yorkshire in Bloom Judges; they were particularly impressed by entries from local businesses, the playgroup, the School Garden Club and the condition of the war memorial. The Association of Community Rail Partnerships (ACoRP) judges were to visit the Station on 1st August as part of the 'It's Your Station' category of the Community Rail Awards.

16/210 Play Area: the Clerk reported the new roundabout, funded by a grant from the Big Lottery, had now been installed. The drainage works had been part completed, full completion was planned for the end of August. Quotations for wet pour and rubber safety surfaces were noted.

16/211 Community Safety Strategy: it was agreed a reminder should be sent to businesses, as previously, requesting drivers to observe speed limits in the village and give care to vulnerable road users.

16/212 Clerk's report:

- (a) Workplace Pension Auto-Enrolment- **Noted** - the Clerk was not to enrol into a workplace pension.
- (b) No-Cold Calling Zone - **Noted** – that Londesborough Road had been designated a No-Cold Calling Zone. A Public Notice would be displayed in the next few weeks.
- (c) Planning application 14/02093/OUT – 4 The Green – **Resolved** - that a copy of the Council's recent letter to the planning officer would be provided to the owner of No. 4 The Green.
- (d) Brownfield Sites - **Noted** – the East Riding of Yorkshire Council had not included the land identified by the Parish Council on the Brownfield register.
- (e) Neighbourhood Planning Lessons Learned Event – 19th July, 2016 - Cllr Thompson re-iterated the importance of developing a Neighbourhood Plan for the parish. With a Plan, the Council could have a greater influence on planning decisions in relation to future housing developments and receive increased revenue from the Community Infrastructure Levy. A draft plan would be prepared and presented to a future meeting.
- (f) Hutton Road – speeding concerns - **Noted** – the East Riding of Yorkshire Council was unable to undertake a speed survey, as the number of vehicles using Hutton Road was not great enough to meet the criteria for Police Enforcement or intervention from the Council's Road Safety Team.

16/213 Garden Allotments: Noted – the security works are due to be completed at the end of August.

Signed.....Date.....

- 16/214 HCSRA Report:** SRA now holds a pub licence. The sports teams are doing well, with the cricket team at the top of the league. The Ryedale 180 event was a success and well supported by White Horse pub. Cllr Wardell was leading on a grant bid, for playing field maintenance equipment, from the East Riding County Football Association, a match funding proposal was being developed. Forthcoming events: a quiz on the 19th August and a barn dance on the 20th August.
- 16/215 Centenary Wood:** Cllr Simpson had reported an incident of vandalism. The Police had agreed to step up patrols of the area. The management plan for the Wood was to be discussed at the next meeting.
- 16/216 Gatehouse lake facility:** a resident had undertaken a pond habitat survey and great crested newt survey of the lake, the result for each was positive. An officer from the Environment Agency had provided some advice in management and controlling the aquatic weed which was noted. Further to the presentation (minute 16/206(a)) it was **Resolved** to (a) to support the initiative in principle and (b) Cllrs Johnson, Richardson, Scullion and Sibley-Calder have discussions with representatives of the Club.
- 16/217 War Memorial:** No issues to report
- 16/218 Request for financial assistance to set up a new under 9's football team within Cranswick for the 2016/17 season:** Cllr Wardell informed the meeting that the request had been withdrawn.
- 16/219 Bus Services for the East Riding of Yorkshire: Noted** – public consultation ended on 29th August.
- 16/220 Hutton Cranswick Postcard: Resolved** – that Cllr Mrs Simpson arranges the printing of the postcards (proposed Cllr Thompson/seconded Cllr Wardell).
- 16/221 Hutton Cranswick Information Leaflet: Resolved** – that Cllr Mrs Simpson arranges the printing of the information leaflet (proposed Cllr Richardson/seconded Cllr Mrs Mills).
- 16/222 16-26 The Green: Resolved** – the Clerk sends a reminder to residents that there is no vehicular access or parking allowed on The Green (proposed Cllr Mrs Simpson/seconded Cllr Mrs Mills).
- 16/223 Annual Return for year ending 31st March 2016:** the external auditor had certified the Annual Return it was **Resolved** no action was required in relation to the matters arising and that the Clerk issue a “Notice of conclusion of audit” (proposed Cllr Thompson/seconded Cllr Wardell).
- 16/224 Payment of accounts**

Cheque no	Name	Details	VAT (£)	Total (£) incl VAT
Dir.Debit	Public Works Loan Board	Loan repayment		1124.71
2989	HC Methodist Chapel	Hall hire 27/07/2016 @ £7ph		14.00
2990	Janet Foreman	Queen Elizabeth 90 th Birthday Celebrations		233.15
2991	John Poolford	Fuel	0.76	4.56
2992	Shaun Cary	Operational inspection of play area		35.00
2993	P.A. Watson	Various joinery repairs		390.00
2994	T.Eling.	Grass cutting in June	57.60	345.60
2995	Administration	Salary and expenses		380.43
2996	Administration	Printer cartridges	18.63	111.81
2997	P.A. Watson	Supply and fix fence		650.00
2998	PKF Littlejohn LLP	Audit fee re Annual Return	60.00	360.00
2999	J.C. Robinson	Flailing dykes	60.00	360.00
3000	H. Lount and Sons	Clearing dykes	210.00	1260.00
Total			406.99	5269.26

Signed.....Date.....

Resolved – to approve payment of the above invoices (proposed Cllr Mrs Simpson /seconded Cllr Mrs Mills).

16/225 Correspondence: - the following correspondence was noted:-

- (a) E-mail re. Frack Free Driffeld and Wolds proposed Drop-In and request for Briefing Session – **Resolved** – to note the feedback from the Drop-In and to accept the request.
- (b) ERNLLCA Newsletter June, 2016.
- (c) ERNLLCA District Committee Meeting 12th July, 2016.
- (d) East Riding Libraries and Multi Service Centres Consultation – Drop in Sessions.
- (e) Fly the flag for the Commonwealth in 2017 **Resolved** - to support the Event and purchase the smaller flag (proposed Cllr Mrs Simpson/seconded Cllr Mrs Mills).
- (f) ERNLLCCA Annual General Meeting 18th August, 2016.
- (g) ERNLLCA Local Green Infrastructure Publication – NALC.
- (h) ERNLLCA Shop Well for Less.
- (i) Standards Committee Agenda – 19th July, 2016.
- (j) Notes from Town and Parish Council Seminars.
- (k) Flood Liaison Group Minutes – 10th June, 2016.
- (l) ERNLLCA newsletter July, 2016.
- (m) Lissett Community Wind Farm Fund – Annual Review Meeting 2015/16.
- (n) ERNLLCA “Being a Good Councillor” Training.
- (o) Funding Times July, 2016.

16/226 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved - that the public were invited to leave the meeting (proposed Cllr Mrs Simpson/seconded Cllr Wardell).

16/227 To review the agricultural holdings tenancies and management arrangements: consideration was given to the options for recovering the outstanding rent relating to the Beverley Road/Southburn Road allotment. The Agent had provided a draft ‘Statutory Demand’ letter. It was **Resolved** to instruct the Agent to send a “letter before action” letter to the tenant asking him to provide his proposal to settle the outstanding debt (proposed Cllr Thompson/seconded Cllr Wardell).

Consideration was given to a draft policy for the re-letting of farm allotments. It was **Resolved (a)** to, subject to any final comments, adopt the draft policy as presented (proposed Cllr Richardson /seconded Cllr Scullion), **(b)** that the re-letting of the Corpslanding allotment was to be let in line with the Policy and **(c)** Cllr Richardson, Cllr Thompson and the Clerk be delegated to manage the re-let of the Corpslanding allotment and report the outcome to the next meeting (proposed Cllr Wardell/seconded Cllr Scullion).

16/228 Next Meeting: - 28th September, 2016 at 7.00 pm at the Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the meeting closed at 9.12 pm.

Signed.....Date.....